



TOWN COUNCIL

13 December 2023

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Full Town Council at which your attendance is summoned, will be held at the **Bitton House, Bitton Park Road, Teignmouth, TQ14 9DF** on **Tuesday, 19th December, 2023** at **5.30 pm** to transact the business specified in the following Agenda as set out.

Iain Wedlake
Town Clerk

Distribution: The Mayor and Members of Teignmouth Town Council as follows:

Councillors J Atkins (Chair), M Jackman, P Lloyd, C Myers, V Rudge, S Walsh, L Chasteau, J Jackson, D Cox, R Phipps, C Williams and D Comer.



For information – to be taken as read:

- 1** ***Declarations of Interest*** – Members are reminded that they should declare any interests at agenda item 3 in respect of the items to be considered and are also advised that the timescale to alter their stated interests with the District Council’s Monitoring Officer is 28 days.
- 2** ***Items requiring urgent attention*** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting. Any items not listed on the agenda and decisions made may be open to legal challenge.
- 3** ***The Freedom of Information Act 2000*** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4** ***The Data Protection Act 2018*** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.
- 5** ***Mobile telephones*** Councillors and members of the public are requested to ensure that mobile phones are switched to ‘silent’ during the meeting to avoid disruption.
- 6** ***Recording*** this meeting will be recorded.
- 7** ***Public Participation:***
Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. The comments of members of the public and electors of the parish who speak before the start of the meeting will not form part of the Minutes of the meeting.



Council not in Formal Session

Moment of reflection

For Councillors and Members of the Public Prior to the commencement of the Full Council meeting, for those who wish to do so, there will be a short period of reflection or prayer given by the appointed Mayoral Chaplain to which all are invited.

Please note;

Under the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public. The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the agenda of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town council. Members of the public wishing to speak are to inform the Town Clerk before commencement of the meeting.

Questions and Statements Public Time

In accordance with Standing Order No. 3j, the mayor will invite members of the public registered to ask questions. or make statements.

Police Report

To receive a report from our local Policing team

County Councillor Reports (if any)

To receive reports from Devon County Councillors representing Teignmouth

District Councillor Reports (if any)

To receive reports from Teignbridge District Councillors representing Teignmouth

Town Councillor Reports (if any)

*To receive reports from Town Councillors Reports from Outside Bodies (if any)
To hear reports from any outside bodies including those of which the member is the Town Council nominated representative.*



A G E N D A

PART I

(Open to the Public)

TO THE CHAIRMAN AND MEMBERS OF TEIGNMOUTH TOWN COUNCIL

You are hereby summoned to a meeting of the Town Council to be held on 19th December 2023 at 5.30pm in the Council Chambers, Bitton House to transact the business as specified in the agenda below.

Please note;

Under

the Openness of Local Government Bodies Regulation 2014, this meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media, or members of the public.

The public are welcomed at Teignmouth Town Council meetings. Members of the public are invited to ask questions or raise issues relevant to the agenda of the Town Council. 15 minutes is set aside for public participation and individual speakers are restricted to 3 minutes. Public participation is not part of the formal business of the Town Council.

Members of the public wishing to speak are to submit notify the Clerk before the commencement of the meeting.

I Wedlake Clerk

Council in Formal Session - Part 1

1. Use of Mobile Phones

In accordance with Minute 30, mobile phones be limited to personal use only (in case of emergencies) and in which case the Councillor is to leave the room to respond. Councillors must switch their mobile phones to silent during the meeting to avoid disruption.

2. Apologies for Absence

To receive, note and where requested, approve the reasons for apologies for absence.

3. Declarations of Interest

To declare any disclosable interests relating to the forthcoming items of business (if any).



4. **Dispensations**

To receive and consider requests for dispensation (if any).

5. **Clerks report** (Pages 13 - 14)

6. **Minutes** (Pages 15 - 18)

To approve, sign and adopt the minutes of the Council meeting held on 14th November 2023.

7. **List of payments** (Pages 19 - 22)

To receive and approve the list of payments for October.

8. **Vacancy on planning committee**

Due to Cllr Myers having to step down there is now a vacancy.

Meetings are at 15:30 every 3rd Wednesday.

Council resolve to appoint Cllr xxxx to the vacancy

9. **Minutes of assets meeting of 20th November 2023.** (Pages 23 - 26)

To receive the minutes of the Assets & Facilities Meeting of 20th November 2023 and approve the actions therein.

10. **Minutes of the Finance meeting of 28th November 2023.** (Pages 27 - 30)

To receive the minutes of the Finance Meeting of 28th November 2023 and approve the actions therein.

11. **Notice of motion Cllr S Walsh** (Pages 31 - 32)

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Bins at St James

Have been involved, physically, in putting them back where they currently reside at the bottom of Daimons Lane, on more than one occasion in the last few months and have contacted the Teignbridge Inspector, both as a Town and District Councillor and thoroughly fed up residents. 2 large bins were originally provided to service the 5 flats in Daimons House and are permanently located on the road, near the church gates which is hardly aesthetic when weddings, funerals, etc, take place and has exercised the Church for many years. As they became repeatedly full, 2 more were provide which encouraged not only the residents of the Lane not to use their own black bins, but regular fly tipping of domestic waste (old carpets, furniture,) but also building waste (trucks can get down the lane and empty their contents without really being seen).

The result currently, since there were several “relocations” (not due to the waste collection teams I hasten to add), is that one has “disappeared” and the three remaining ones are now to be removed by TDC with an accompanying letter to all residents asking, if they use the bins, to contact TDC via the contact details in the letter (not me please) and they will review arrangements accordingly. Residents are asked not just to dump rubbish on the road in protest as this will attract rats, seagulls and foxes, particularly at this time of year. It is also a littering offence and comes under the Environmental Protection Act and could result in a fine.

The White Ensign Club is also being asked to relocate its Trade Waste bin to its own premises, rather than further obstruct the Lane, where the other bins are – it is a larger one which appears unnecessary considering the amount of time the bar is open these days. Trade Waste storage is also not allowed on the Highway but, regrettably, Devon will not enforce due to budget restrictions.

Report from the Chair of the NHPlan Steering Group

The TDC Consultation on the NHPlan closed on 15 November and officers are now working through the responses that were received and adding TDC responses which they intend to share once complete. If any comments warrant significant modifications to the Neighbourhood Plan, they will be in touch – if not they will send all the documentation on to the examiner a lady called Liz Beth, who comes highly recommended. She was due to start work on 4 December. Fingers crossed then.

Councillors have been circulated several times now asking them to look not just at the Plan itself and make themselves aware of its contents, but to make themselves aware of the implementation, monitoring and review process, once (hopefully) the Plan is “made”. It has also been pointed out that new Councillor members of the Steering Group will need to come forward in the not too distant future since Cllr Atkins is the only one left currently and although happy to see the Plan through to its “making” solo, will need support from others, and indeed, to handover to others, in the not too distant future. Some training has been requested in the New Year from Cllr Atkins which will be arranged.

In the meantime, Cllrs have been recommended to look at the National Planning Policy Framework Documents, the Teignbridge Local Plan which is currently out for an Addendum consultation of 6 areas, plus a level of Community Infrastructure Levy (CIL) Consultation which should be looked at. It is really helpful if people understand the process of Planning Applications and when and what comments are relevant for the Town Council to make which would normally be through the Planning Committee, back to TDC when an application is in play or when invited as part of the Local Plan review process (not in this instance other than on the 6 areas being put forward as an addendum).

Councillor Advocate to the OPCC – report on Meeting addressing ASB 21.11.23

Presentations have been circulated for this meeting and the link to the recording if you want to watch for yourselves. It was extremely interesting in terms of the Beach Rangers initiative at Polzeath and also excellent clarification from Becca Hewitt who heads us the ASB Team / Community Safety Partnership at TDC.

- <https://www.gov.uk/government/news/nitrous-oxide-to-be-illegal-from-november> from 7 November use of NO (Nitrous Oxide) has become illegal as it has been reclassified as a Class C drug. The above link outlines penalties for use/misuse
- <https://www.gov.uk/government/publications/nitrous-oxide-ban/nitrous-oxide-ban-guidance>

These two links are good info and guidance from the Government's website.

- OPCC has been awarded £1m for hot spot policing and possibly another £1m for hot spot justice for ASB – details to be clarified and work out for delivery
- As there appears to be an approx.. increase of 150% in instances of shoplifting, more resources are to be directed towards dealing with that – it is a national trend not just local.

For Road Safety Week, circulated to all Cllrs and staff the request to “sign the pledge” re Zero Road Casualties for Vision Zero the Road Safety Partnership set up by the OPCC for the SW, to reduce road deaths by 2030 and eventually to zero. 21.11.23 This for onward transmission and inclusion on our website as a news event.

December's Monthly Meeting with our Sector Inspector as a Cllr Advocate 12.12.23

It appears that we have a different Sector Inspector already. Insp. Johnson has moved over to Newton Abbot on the promotion of the previous incumbent and our new Sector Inspector is Sean Roper. He has Seth Saunders as a new Team Leader for Teignmouth Rural (replaced Clark Orchard). Rob Harvey, our Sergeant, you will remember has a new role as an Inspector in Torbay – no replacement identified currently – he starts on New Year's Eve but hopes to attend his last meeting with us on 19th December. Asked to identify trends locally, I mentioned ASB, shoplifting and drugs though there are developments in all areas which are addressing the issues. Some new disturbances in the WH Smith bus shelter and town area have been attributed to people known to the police one of whom is already in the Community Protection process. People must remember that reporting is vital for issues to be dealt with (the new online form is probably the best/swiftest method) – when it comes to beggars or rough sleepers, use <https://thestreetlink.org.uk/> which will engage some outreach workers to investigate. Both Teignmouth and Dawlish are keen to see up-to-date statistics and this will be looked into – with the caveat that they must not be taken at face value and may need some qualification. As a force our position in performance league tables has improved, but again there is a need to manage expectations as much work that is taking place (unseen) cannot be revealed so people think nothing is happening.

Inspector Roper intends to continue with monthly meetings which Cllr Advocates can dip in and out of as necessary but will settle in over the next couple of months and set the next date in February.

Mayor's Report

November/December has been a busy month, as follows:

- 19.11.23** Wrote to Assist Teignbridge to congratulate them on behalf of the Town Council on their receipt of the King's Voluntary Service Award in November, a prestigious award and well-deserved recognitions of the work they do.
- 25/26.11.23** Xmas tree lights switch on even, spent both days based in The Mayor's Parlour gazebo at the Triangle end of the Xmas Market stalls with a small display of information re Town Council matters and a base for the Security staff/safeguard/first aid, etc. Seemed to be well received and noted that I was apparently the first Mayor to be there for the whole of the event. Opened it on Saturday morning, awarded prizes to the Best Dressed Window winner and led the actual switch on. A great successful community event that seemed to go down very well with both traders and those attending.
- 30.11.23** Attendance at the Social Club for a Charity Darts fundraiser for The Young Ones, a group set up to support people with an early onset Alzheimer's diagnosis. Presented a bouquet to the lady responsible for setting it up, auctioned a gnome off (pictures will be available),

helped present the prize of a short break away to the winner of the blind auction and presented the trophy to the winning darts team and then attended the following day at Dart and Partners to jointly receive the cheque for the £1200 raised for the group. The Social Club were brilliant hosts, running a raffle and providing a buffet and a good time was had by all, as well as a magnificent fund raising effort by Teignmouth residents. Well done all.

- 2.12.23 Attendance at the Heritage Centre for a small craft exhibition – featuring local author and crafter Hayley Dartnell – the Lavender Fairy books and handmade fairies.
- 8.12.23 Attendance at the Teign Choral Society Christmas Concert at St James Church with refreshments after and a chance to catch up with other members of the audience. Also attended by Anne-Marie Morris, MP.
- 10.12.23 Attendance at the RNLI Carol Concert at St Michael's church, with the leaving collection donated to the RNLI. A really lovely community service with readings from members of the RNLI, Red Rock Harmony singing Mary's Boy Child acapella which was brilliant and a very comfortably family afternoon with refreshments afterwards. (I left early since I had been getting steadily more ill with a bad cold.). Also attended by Anne-Marie Morris, MP.

Future:

- 26.12.23 Judging the fancy dress competition at the RNLI Walk into the Sea Event, providing it goes ahead (weather/sand permitting). Registration details can be found on our website in Community Events.

So, seasons greetings to all from the Mayor to all our visitors and friends in Teignmouth, looking forward to a safe and peaceful New Year and meeting more and more people whilst attending community events to represent the town.

Jla/13.12.23

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Jackie Jackson, Councillor West Teignmouth

Attended the Hospital Stakeholders Meeting: The general agreement seemed to be that although there was a second review referred to the Secretary of State, asking that the decision to close the hospital be reversed, the likelihood of that happening is small. Also, if it did, the whole process of building the hub in the centre of town would be held up and incur more costs, due to the rising costs of building and inflation. It was agreed that those present at the meeting should form groups and discuss the best uses for the Hospital Site, if it were to be purchased somehow by the community.

Many ideas were put forward including the creation of a mental health resource for both young people and adults, as councillors and attendees are aware of the need in the town, especially since the pandemic. Social Care, a care home, a short stay transition ward, youth club facilities, residents for nurses and public sector workers, and more. These presumably will be discussed and agreed on if the community decides in some way to purchase the site.

Attended the Christmas event on 25th and 26th November in the triangle and held a stall for the Teignmouth Mutual aid Community Larder to raise funds for this local charity.

Jackie Jackson 10.12.23

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Brownies

On Tuesday 28th November 2023, I joined 4th Teignmouth Brownies for the evening to hear their thoughts on living in Teignmouth.

We started talking about the things the Brownies (girls aged 7-10) love about Teignmouth, such as the play park, the pier, the beach, the den, the fair, free music and other events in summer, and – last but not least – the excellent availability of ice creams in every flavour imaginable!

Then we moved on to the things that the Brownies would change if they could. These fell mainly within three themes and there were several ideas within these:

1. Make Teignmouth Cleaner: beach cleans, more bins, provide dog poo bags with the litter picking stations, more toilets, community bins
2. Make Teignmouth Greener: plant more trees, create bug hotels, put up bird boxes, encourage people to drive less (bike lanes/park and ride), wildflower areas
3. Make Teignmouth Safer: bike lanes on roads, a teen-friendly place to go so that younger children feel safe at the park, better lighting on the den and seafront

Other ideas from the Brownies were to provide public phone charging points; put football goals on the den; have the Lido open longer hours; have a number of Christmas trees which organisations could take on and decorate themselves. The Brownies would also love to see the Pier improved.

It was reassuring that the Brownies mostly raised issues which the council is already aware of and working on, and brilliant that they had some great ideas for how we might be able to make Teignmouth an even better place to live.

Teign Heritage Centre

The museum is seeking sponsorship of £250 each from local businesses – please contact me or Malcolm Tipper if you would like to know more about this and might be able to sponsor.

Bitton Park

Parking is an ongoing issue in Bitton Park. It's great to know that positive changes are coming with Devon County Council removing the maximum stay of four hours and no return within one hour rules. It was hoped these changes might have happened by now, but I have still not had an update.

Thank you

Thank you to all of the councillors who have been so supportive of me over the last few months as I have been dealing with some personal things and had to be less active in my role as councillor. It is really appreciated.

Merry Christmas everyone!

Cllr Chloe Myers

11th December 2023

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Clerks report October 2023

CCTV Rollout

The next 2 phases at 8 locations (40 cameras) on the seafront running from the lighthouse to the far side of the jubilee toilets will be completed early next year (Jan) the next phase Bitton park 5 locations (23 cameras) will follow (Feb)

We are looking at a variation to add the Regent St end of the triangles esplanade etc this would be added to the seafront phase.

The landward side of the Den and the Den end of the triangles is being quoted now and will follow directly on.

The further phases into the town are likely now to be held up due to the toilet impasse.

We have always planned to offer video exports of the sea areas to NCI, HM Coastguard and RNLI should they wish to take up this offer, discussions have started with NCI.

Budget

This has taken much officer effort and time since the extraordinary full council on 14/11 and due to the significant financial pressures on funds it was not possible to abide by the draft budget timeline set at the last finance meeting. It is now planned that after an extraordinary finance committee on 19/12 and an informal opportunity for councillors to scrutinise the draft on 02/01 it will come to full council for approval on 09/01.

It is worth noting that finances will be very tight throughout 2024/2025 and into 2025/2026 also officer capacity will be equally tight.

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Teignmouth Town Council

Minutes of a Meeting of
Teignmouth Town Council
Held at Bitton House, Teignmouth on
Tuesday, 14th November, 2023 at 6.00 pm

Present:

Councillors J Atkins (Chair), M Jackman, P Lloyd, V Rudge, S Walsh, L Chasteau, J Jackson, D Cox and C Williams

Absent:

Councillors C Myers and R Phipps

In attendance:

Public Participation:

There was no public participation

The following minutes will be considered for approval at the next meeting of the Town Council and may be subject to change until that time.

Part I

1 USE OF MOBILE PHONES

Taken as read.

2 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Myers

Resolved that the apology be noted.

3 DECLARATIONS OF INTEREST

None were received.

4 DISPENSATIONS

There were no dispensations.

5 MINUTES

Members considered the minutes of the Council meeting held on 17th October 2023.

Teignmouth Town Council

Resolved that the minutes of the Council meetings held on 17th October 2023 be approved and signed as a correct and accurate record of the meeting.

Proposed by Cllr Jackman

Seconded by Cllr Jackson

1 Abstained by Cllr Comer (absent from previous meeting)

Carried unanimously

6 **CLERKS REPORT (IF ANY)**

Verbal update was given on the Clerk's report.

There was a card fraud issue that was done. It has already been investigated and we have already received a refund.

Currently waiting for more information about the Toilets from Teignbridge and should have an update by the 5th December.

The amendments for the Pay and Display for Bitton House were given to DCC, however, DCC did not get them to HATOC in time for the November meeting. They are proposing a public consultation in December. Depending on the level of objections, that will determine whether it needs to go to HATOC or it can be implemented sooner.

7 **MAYORS REPORT**

The Mayor wants to send a letter of Thanks to Brian Hall who is the chair of the Remembrance Committee.

Proposed by Cllr Atkins

Seconded by Cllr Cox

Carried unanimously

The Mayor also explained that she has a full calendar leading up to Christmas.

Cllr Jackson gave her thanks to the Mayor for all the work she has been doing.

Cllr Cox proposed that we thank Teignbridge about reacting quickly to clean up the Storm Damage.

Second: Cllr Rudge

Carried unanimously

8 **LIST OF PAYMENTS**

The payment list to be approved by the Council

Teignmouth Town Council

Proposed by Cllr Atkins
Seconded by Cllr Lloyd
Carried unanimously

9 TDC WITHDRAWAL OF BLUE FLAG AND SEASIDE AWARD FUNDING

The Clerk gave a report about what is happening at Teignbridge regarding the proposed withdrawal of Blue Flag and the Seaside award funding and how this might affect us.

The meeting was closed by the Chairman at Time Not Specified

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Cllr J Atkins (Chair)

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List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2023	Teignbridge District Council	TDC	3.66		TDC
02/10/2023	Tempora Software Limited	DD0210	95.04		staff time sheets
02/10/2023	Teignbridge District Council -	DD0210	157.00		NNDR BH Car Park & Premises
02/10/2023	Voiceflex Limited	DD0210 2	38.41		Voiceflex
02/10/2023	Zoom Communications Inc.	DC0210 1	12.99		Zoom 30/09 to 29/10
02/10/2023	DVLA	DD0210 3	25.37		DVLA
03/10/2023	Mills Ltd	DC0310 1	193.90		Repairs to Electrical Ducts
03/10/2023	Amazon.co.uk	DC0310 2	29.04		Sack Truck Wheels
03/10/2023	RAM Tracking Ltd	DC0310 3	8.34		Lease of Tracking Unit
04/10/2023	FW3 Group Ltd	DC0410 5	65.98		Replaced Toilet Roll Holders
04/10/2023	Amazon.co.uk	DC0410 4	26.42		Toilet roll
04/10/2023	Amazon.co.uk	DC0410 3	16.99		Multi Tool Blades
04/10/2023	Amazon.co.uk	DC0410 2	4.50		Facilities Measuring Tool
04/10/2023	GRENKELEASING Ltd	DC0410 1	432.00		Printer
05/10/2023	Amazon.co.uk	DC0510 1	4.22		Lock Lubricant
05/10/2023	Barclays Bank	DD0510	8.50		Account Fee
06/10/2023	Amazon.co.uk	180045641	0.45		Road Sweeper Oil
09/10/2023	Screwfix Direct Ltd	DC0910 1	30.99		Part for Gents Toilet
09/10/2023	TIMKO Ltd - The Rope Specialis	DC0910 3	35.14		Draw Rope for Ducts
09/10/2023	Amazon.co.uk	DC0910 4	13.16		Road Sweeper Oil
10/10/2023	Tesco Express	DC1010	103.00		Fuel for Transit
11/10/2023	Amazon.co.uk	CB1110	-34.92		Re Invoice GB31KWJGABEL
12/10/2023	Adobe Systems Software	DC1210 1	19.97		Service Term 11.10.23-10.11.23
13/10/2023	O2 Telephonica UK Limited	DD1310	94.57		Mobile Phones
13/10/2023	British Gas	DD1310 1	460.57		Period 24.08.23-24.09.23
13/10/2023	eBay (UK) Limited	-120.00	-120.00		P/Ledger Electronic Payment
16/10/2023	Dainton Portable Buildings	DD1610	191.30		Rent on Containers in Car Park
16/10/2023	SSE - 641837039 - Control Pane	DD16.30	16.30		Electricity used - Entertainer
16/10/2023	Crown Gas & Power	DD1610 1	7.54		BH Gas 31.08.23-30.09.23
16/10/2023	Teignbridge District Council -	DD1610 2	694.00		NNDR - Bitton House
16/10/2023	British Gas	dd1610 3	33.36		Electricity Usage Orangery
16/10/2023	Engraving World Ltd	DC1610 1	24.00		Plaque for Mr Paul Humpriss
16/10/2023	Safety Signs and Notices Ltd	DC1610 2	20.28		Maint Sign - Toilet Working
16/10/2023	Toiletsparcs Ltd	DC1610 3	26.10		Spares for Den Toilets
18/10/2023	Land Registry Office	DC1810 1	17.95		Land Registry Search
18/10/2023	Post Office Ltd	DC1810	8.15		Tracking
19/10/2023	Toolstation Ltd	DC1910 1	53.30		BH & Orangery - Maint Material
19/10/2023	Amazon.co.uk	DC1910 2	9.96		Parking Pass Holders/Staff
19/10/2023	Jackie Palmer	1002	30.00	1002	1002
19/10/2023	STRIPE	1039	0.26		1039
20/10/2023	Toolstation Ltd	DC2010 1	29.73		Safety Boots for G Spragg
20/10/2023	Amazon.co.uk	DC2010 3	15.19		Cleaning Spray for Caretakers
20/10/2023	Ironmongery Direct	DC2010 2	68.28		Door Closure - Facilities Off
23/10/2023	A Better Move	386	300.00		Collection of 4 x Lamp Posts
23/10/2023	Advanced Security Alarm Protec	387	428.40		Maintenance Charges
23/10/2023	Advanced Media Engineering Lim	388	400.50		Fixed Fee Support Contract
23/10/2023	Arc Right Electrical Ltd	389	576.00		BH Portable Appliance Testing

Current and Business Savings

List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/10/2023	Complete Weed Control	390	840.00		Herbicide Application in Tmth
23/10/2023	Devon Contract Waste	391	191.42		Container Emptying
23/10/2023	J.M. Eaves Building	392	1,500.00		Interim Inv - Works in Basemt
23/10/2023	EMS Waste Services Ltd	393	426.00		Skip for Hedge Cutting
23/10/2023	Mayor Cllr Joan Atkins	394	18.40		Refreshments
23/10/2023	LGRC Associates Ltd	395	422.38		Locum RFO Fees
23/10/2023	Inter-Line (Formerly Morris &	396	29.63		Paint for Poppy Tray
23/10/2023	PKF Littlejohn LLP	397	2,016.00		Conclusion of External Audit
23/10/2023	Promenade Promotions	398	2,500.00		Summer Entertainment
23/10/2023	Rexel	399	127.09		Triangles Electrics
23/10/2023	Rock Compliance	400	203.52		Hot Water Heaters
23/10/2023	Specialist Hygiene Services Lt	401	2,519.20		Carnial - Extended Hours
23/10/2023	Teignbridge District Council	402	14,117.78		September Payroll
23/10/2023	Teignbridge District Council	403	11,000.00		Current Months Payroll
23/10/2023	TECTONIC - Lemon Bookings	404	1.50		Software Monthly Subscription
23/10/2023	Travis Perkins Ltd	405	5.15		Point Toilets - Lock for Door
23/10/2023	South West Rounds Maintenance	406	570.00		TTC Verge Cutting
23/10/2023	armed forces bikers	ARMED FORC	200.00		donation
23/10/2023	Teignbridge District Council	on account	11,000.00		P/Ledger Electronic Payment
24/10/2023	E-on Next	DD2410 1	17.64		Former Park Hill Toilets
24/10/2023	Engraving World Ltd	DC2410 1	24.00		Plaque for Mrs Rosalie Jardine
25/10/2023	Wickes	DC2510	310.20		Timber for Scout Hut
25/10/2023	TLC (Southern) Limited	DC2510 2	119.20		Electrical Cable
25/10/2023	Sheerspeed Shelters Ltd	DC2510 3	305.40		Yellow/White Working Tent
25/10/2023	GCI National Business	DD2510 1	76.95		Line Rental/Business Fibre
25/10/2023	STRIPE	BK-3435	0.45		BK-3435
25/10/2023	J Keeley	BK-3435	1.00		BK-3435
26/10/2023	Arc Right Electrical Ltd	407	288.00		Electrical Work for CCTV
26/10/2023	Inter-Line (Formerly Morris &	408	63.11		Wire Wool
26/10/2023	Crediton Town Council	409	83.35		SLCC Conference Transport
26/10/2023	Direct Channel Support Systems	DC2610	484.82		Bitton House Duct Repairs
26/10/2023	Wardsflex Ltd	DC2610 2	115.79		Grab for Clearing out Drains
26/10/2023	Screwfix Direct Ltd	DC2610 3	32.96		General Tools/Gloves Toilets
26/10/2023	Clarity Copiers Ltd	DD2610 2	25.73		Copying Charges September 2023
26/10/2023	Apple	DC2610 4	17.49		Apple
27/10/2023	Hire A Funfair Ltd	410	2,400.00		Christmas Lights Fair Ride
27/10/2023	Festive Lights	DC2710 1	173.97		Extension lead
27/10/2023	Apple	DC2710	13.99		Apple
27/10/2023	Apple	DC2710 2	13.99		Apple
27/10/2023	Apple	DC2710 3	13.99		Apple
27/10/2023	STRIPE	OR-5VTLOM2	0.83	OR-5VTLOM2	OR-5VTLOM2
30/10/2023	SSE - 521843139 - Temp Toilets	DD3010 1	160.57		Electricity used - LBS Toilets
30/10/2023	eBay (UK) Limited	DC3010 1	9.75		Pin hole
30/10/2023	FW3 Group Ltd	CD3010 1	65.98		Portacabin Toilet Roll Holders
30/10/2023	TEMU	DC3010	49.08		Plant fence
30/10/2023	Apple	DC3010 3	17.49		Apple
30/10/2023	Apple	DC3010 2	20.99		Apple

Current and Business Savings

List of Payments made between 01/10/2023 and 31/10/2023

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/10/2023	Apple	DC3010 4	13.99		Apple
31/10/2023	Tempora Software Limited	DD3110	95.04		Time Monitoring Software
31/10/2023	Zoom Communications Inc.	DC3110	12.99		Zoom 30/10 to 29/11

Total Payments 57,392.70

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TEIGNMOUTH TOWN COUNCIL

Minutes of a Meeting of the
Assets and Facilities Sub-Committee
held at **Mayor's Parlour - Town Hall** on
Monday, 20th November, 2023 at 3.30 pm

Present:

Councillors J Atkins (Chair), R Phipps (Deputy Chair), P Lloyd, V Rudge and C Williams

Absent:

M Jackman

Officers In attendance:

Projects & Facilities Manager

Town Clerk

89 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor M Jackman

Resolved that the apology be noted

90 DECLARATIONS OF INTEREST

None were received

91 MINUTES

Members considered the minutes of the Assets & Facilities Sub-Committee meeting held on 11th September 2023.

Resolved that the minutes of the Assets & Facilities Sub-Committee meetings held on 11th September 2023 be approved and signed as a correct and accurate record of the meeting

Proposer: Cllr Atkins

Seconder: Cllr Lloyd

Votes: 3 in favour, 2 abstentions, carried.

92 ACTION POINT UPDATE

- Cllr Atkins to approach the OPCC in pursuit of a grant

Update: Cllr Atkins stated that she had discovered that the Town Council are unable to apply for this OPCC grant as they exceed the income level threshold of eligibility by virtue of the annual precept received. **Action Discharged**

- P&FM to facilitate a meeting with Teign Trees for Cllr Lloyd

Update: P&FM stated that a meeting between Cllr Lloyd and Teign Trees had been arranged to scope the work to be carried out at the Train Station as part of revised Teignmouth in Bloom. **Action Discharged**

- Cllr Lloyd to approach Sea Scouts, Air Cadets & Scouts for volunteers

Update: Cllr Lloyd stated that she had been in discussion with Clive Wetten of the Scouts to look for volunteers for the areas that required less intensive work to prepare the land areas, and that she was considering talking to the Probation Service to ascertain whether using resources from this source was viable to help. Cllr Atkins added that the Probation Service resource was more complicated to accommodate due to requirements for welfare etc. **Action Ongoing**

- Town Clerk to share examples of lamp column features

Update: The Town Clerk shared some examples of decorative lighting that had been obtained when the lamp columns along the sea front were replaced for Teignbridge to reinstate the features. Teignbridge had stated at the time that they had no budget to carry out these works. **Action Discharged**

93 **REPLACEMENT CCTV**

The P&FM and the Town Clerk gave an update on the progress of the CCTV project to date.

94 **BITTON PARK CCTV**

The P&FM asked that the committee consider the quotations obtained and recommended that the higher specifications for replacement at Bitton Park be approved for the reasons of safety (ROSPA), security and antisocial behaviour prevention

It was RESOLVED that the committee approve the higher specification quotation.

Proposer: Cllr Atkins
 Seconder: Cllr Rudge

Carried 5-0

95 **SEAFRONT CCTV**

The P&FM asked that the committee consider the quotations obtained and recommended approval of the lowest quotation on the grounds of cost.

It was RESOLVED that the committee approve the quotation as above

Proposer: Cllr Phipps
Secunder: Cllr C Williams

Carried 5-0

96 EASTCLIFF CCTV

The P&FM asked that the committee consider the quotations obtained and recommended approval of the lowest quotation on the grounds of cost.

It was RESOLVED that the committee approve the quotation as above

Proposer: Cllr Rudge
Secunder: Cllr Phipps

Carried 5-0

97 TOWN PLANTING & MAINTENANCE

The P&FM and the Town Clerk asked for approval to hand back to TDC 2 x areas of garden that require planting / maintenance in the town. Those being:

- The 2 long beds beside the tennis courts
- The War Memorial bed on The Den

It was RESOLVED that the Officers of TTC are given authority to hand back the pockets of land described above to TDC.

Proposer: Cllr Atkins
Secunder: Cllr Phipps

Carried 5-0

98 ESTABLISH TEIGNMOUTH IN BLOOM WORKING GROUP

Cllr Lloyd, who is heading up this work in the town, stated that she believed that ongoing the project continue to be called Teignmouth in Bloom and that the working group be made up of herself, Cllr Jackman, Cllr Comer and Stewart Henchie. This working group will in future report to the Assets & Facilities Sub-Committee at which an agenda item will be added for all future meetings.

It was RESOLVED that the project as stated continue be named Teignmouth in Bloom and that the working party be formed as above.

Proposer: Cllr Lloyd
Seconder: Cllr Rudge

Carried 5-0

ACTION: Cllr Lloyd to arrange the 1st meeting of this working group, to invite an officer of the Council to attend and to produce draft Terms of Reference for this working group for approval at this meeting.

99 REPLACEMENT OF ASSETS SOFTWARE

The P&FM appraised the committee of the inflexible software provided by the assets module of the RBS Finance system and the amount of manual intervention required to obtain effective or concise reports as needed by the Facilities Department. Quotes had been obtained for 2 alternative systems as described. It was noted that the removal of the existing module would save half the cost of the new software.

It was RESOLVED that the P&FM be given authority to enter into a contract for the cheaper of the two alternatives as that had been trialled and was found to be more than sufficient for the team's requirements.

Proposer: Cllr Atkins
Seconder: Cllr Lloyd

Carried 5-0

100 RECAP ON ANY NEW ACTION POINTS

ACTION: Cllr Lloyd to arrange the 1st meeting of this working group, to invite an officer of the Council to attend and to produce draft Terms of Reference for this working group for approval at this meeting.

101 DATE OF NEXT MEETING

The date of the next meeting was agreed at 15:30 on Monday 22nd January 2024

The meeting was closed by the Chairman at 4.55 pm

.....
Cllr J Atkins (Chair)

TEIGNMOUTH TOWN COUNCIL

Minutes of a Meeting of the
Finance Committee
held at **Teignmouth Town Council, Bitton House, Bitton Park Road, Teignmouth,**
TQ149DF on
Tuesday, 24th October, 2023 at 4.30 pm

Present:

Councillors J Atkins (Chair), L Chasteau, J Jackson, M Jackman and C Williams (Vice-Chair)

Absent:

V Rudge

Officers In attendance:

89 APOLOGIES FOR ABSENCE

None received

90 DECLARATIONS OF INTEREST

None were received.

91 DISPENSATIONS

There were no dispensations.

92 MINUTES

Members considered the minutes of the Finance meeting held on 18th July 2023.

Resolved that the minutes of the Finance meetings held on 18th July 2023 be approved and signed as a correct and accurate record of the meeting.

Proposed Cllr Chasteau
Seconded Cllr Jackson
Unanimous

93 EVENTS 2024

It was agreed that the following events would be repeated in 2024;
With Armed Forces Day being scaled back to £3,000 and held in the triangles.
Summer events being more focused on the town centre.
Teignmouth in bloom to cease as a competition with the funding transferred to the "bloom project"

Contracted summer entertainment	5,000
Armed Forces Day	5,000
Teignmouth in bloom	1,200

Battle of Britain	100
Fireworks event with Shaldon	3,750
Remembrance Sunday (inc 11/11)	550
Christmas lights switch on event.	7,500
Mayors events (inc civic service)	2,650

Proposed Cllr Jackson
 Seconded Cllr Williams
 Unanimous

94 Grant applications

95 TEIGN HERITAGE

Teign Heritage

Not eligible as maintenance and therefore does not meet the grants criteria.

Proposed Cllr Atkins
 Seconded Cllr Chasteau
 Unanimous

96 TEIGNMOUTH YOUTH CHOIR

Teignmouth Youth Choir

Agreed
 Proposed Cllr Jackman
 Seconded Cllr Chasteau
 Carried 4:1

97 QUARTER 2 BUDGET REPORT (DRAFT)

The Q2 budget report was received by the committee, the Clerk answered any minor questions.

98 2024/2025 BUDGET PLANNING

The following draft budget timeline was agreed subject to progress;

Extraordinary finance	21/11	16:30
Extraordinary finance	28/11	16:30
Informal councillors	5/12	16:00
Informal councillors	7/12	18:00
Full council	19/12	18:00

99 DATES OF FUTURE MEETINGS

23/01/2024 16:30

The meeting was closed by the Chairman at 18:28

.....
Cllr J Atkins (Chair)

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Notice of Motion Cllr Walsh December 2023

Teignmouth Town Council condemns the awful terrorist attacks carried out by Hamas in Israel on 7th October.

Teignmouth Town Council is horrified by the scenes of violence in the weeks and days since, in particular the devastating humanitarian situation in Gaza where over 15,000 Palestinians have already been killed and over 145* Israelis are still being held hostage.

Teignmouth Town Council supports Israel's right to protect its citizens, in line with international law, which means targeting terrorists, not civilians, and ensuring that innocent Palestinians do not pay the price for Hamas' actions.

Teignmouth Town Council expresses its concern at the UK Government's failure to attempt to ensure that the Israeli government and its military adhere to the requirements of international law and the UK Government's refusal to publish legal advice it has received in relation to the conflict.

Teignmouth Town Council affirms that Hamas remaining in Gaza is not tenable, and that a military solution alone will not achieve this aim.

Teignmouth Town Council believes:

The values of equality, democracy, human rights and the international rule of law are of fundamental importance.

All combatants must act in accordance with the rules of war and international humanitarian law.

The hostages held by Hamas must be unconditionally released.

Essential supplies of water, food, medicine and electricity must be restored to Gaza, and the passage of aid into Gaza must be facilitated.

The UK Government must lead calls for an immediate ceasefire which will:

- a. Facilitate the delivery of humanitarian aid into Gaza
- b. Provide an opportunity to realise the release of the hostages
- c. Allow for an intensive period of diplomacy to realise a political solution, aimed at achieving two states and a lasting peace

Teignmouth Town Council accordingly resolves to ask the UK Government to call for a continuance of the humanitarian ceasefire and the establishment of a two state solution.

Teignmouth Town Council notes with deep concern the severe reverberations of this crisis in the UK, with Jewish, Muslim and Palestinian communities all fearing and grieving, and condemns the rise in antisemitism and Islamophobia since 7 October.

Teignmouth Town Council thanks community leaders for the role they are playing in reducing tensions at this sensitive and difficult time.

Teignmouth Town Council calls upon community leaders and public figures to act responsibly and work to bring communities together at this sensitive time.

Teignmouth Town Council also recognise the role Devon and Cornwall Police are playing at the current time in supporting communities in Devon and Cornwall.

* 30 November 2023 - Israeli government spokesman Eylon Levy said Thursday that 145 hostages are still being held in Gaza, and the subsequent release of two hostages would bring that number to 143

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